

CS-21-300

(Contract Management Use only)

**CONTRACT APPROVAL FORM****CONTRACT  
TRACKING NO.****CM2581-A2****CONTRACTOR INFORMATION**Name: Phillips & Jordan, Inc.Address: 10201 Parkside Drive, Suite 300, Knoxville, TN 37922  
City State ZipContractor's Administrator Name: Brian Smallwood Title: \_\_\_\_\_Tel#: (251) 525-0011 Fax: \_\_\_\_\_ Email: bsmallwood@pandj.com**CONTRACT INFORMATION**Contract Name: Amend to the Contract for Disaster Debris Mgmt Contract Value: Fixed Rate ScheduleBrief Description: Contract for Disaster Debris Management (Removal Services) for Nassau County, FloridaContract Dates : From: 09/24/2018 to: 09/23/2021 Status:      New      Renew 2nd Amend#      WA/Task OrderHow Procured:      Sole Source      Single Source      ITB      RFP      RFQ      Coop.      Other     **If Processing an Amendment:**Contract #: CM2581-A2 Increase Amount of Existing Contract: No Cost IncreaseNew Contract Dates: 09/24/2022 to 09/23/2023 TOTAL OR AMENDMENT AMOUNT: -0-**APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6**

1.	<u>T-S TC</u>	<u>9/20/2022</u>	<u>Dept. of Emergency Mgmt.</u>
	Department Head Signature	Date	Submitting Department
2.	<u>Anne Adams</u>	<u>9/21/2022</u>	<u>01254525-534000 Other Contractual</u>
	Procurement	Date	Funding Source/Acct #
3.	<u>Chris Lacambra</u>	<u>9/20/2022</u>	
	Office of Management & Budget	Date	
4.	<u>Denise C. May</u>	<u>9/21/2022</u>	<u>Jessy Pate</u> <u>9/20/2022</u>
	County Attorney/Contract Management	Date	

Comments: \_\_\_\_\_

**COUNTY MANAGER – FINAL SIGNATURE APPROVAL**Taco E. Pope AICP9/21/2022

Taco Pope

Date

**RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:**

Original: Clerk's Services; Contractor (original or certified copy)

Copy: Department  
Procurement  
Office of Management & Budget  
County Attorney/Contract Management  
Clerk Finance

**SECOND AMENDMENT TO THE CONTRACT FOR DISASTER DEBRIS  
MANAGEMENT (REMOVAL SERVICES) FOR NASSAU COUNTY, FLORIDA**

**THIS AMENDMENT** made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2022 by and between **NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS**, hereinafter referred to as "County," and **Phillips & Jordan, Inc.**, whose principal address is 10201 Parkside Drive, Suite 300, Knoxville, Tennessee 37922, hereinafter referred to as "Contractor".

**WHEREAS**, on September 24, 2018, the County entered into the *Contract for Disaster Debris Management (Removal Services) for Nassau County, Florida* with Contractor; and

**WHEREAS**, the Contract provided for an initial three (3) year term beginning on September 24, 2018 and ending on September 23, 2021 with the option to extend the performance period for two (2) one (1) year period upon mutual agreement of the parties; and

**WHEREAS**, On September 15, 2021, the First Amendment to the Contract for Disaster Debris Management (Removal Services) was executed to provide the first one year extension, ending September 23, 2022 ; and

**WHEREAS**, Emergency Management has determined that it is necessary to extend the performance period beyond September 23, 2022; and

**WHEREAS**, the parties mutually agree to amend the Contract to extend the performance period for an additional one (1) year period beginning on September 24, 2022 and ending on September 23, 2023 and to .

Contract No.: CM2581-A2

**NOW, THEREFORE, FOR AND IN CONSIDERATION** of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. The performance period of the Contract shall be extended for an additional one (1) year period beginning on September 24, 2022 and ending September 23, 2023.

2. All other provisions of the original Contract not in conflict with this Amendment shall remain in full force and effect.

**NASSAU COUNTY, FLORIDA  
BOARD OF COUNTY COMMISSIONERS**

*Taco E. Pope, AICP*

\_\_\_\_\_  
TACO E. POPE, AICP, COUNTY MANAGER  
Its: Designee

9/21/2022

\_\_\_\_\_  
Date

**Phillips & Jordan, Inc.**

*MORGAN PIERCE*

\_\_\_\_\_  
By: MORGAN PIERCE

\_\_\_\_\_  
Its: President, Power

\_\_\_\_\_  
Date: 9/21/2022

## Certificate Of Completion

Envelope Id: 3CB6F0080731472FB05CD18D74BCD619

Status: Completed

Subject: Please DocuSign: CM2581-A2 - Phillips & Jordan - Debris Removal

Source Envelope:

Document Pages: 3

Signatures: 8

Envelope Originator:

Certificate Pages: 6

Initials: 0

Amy Bell

AutoNav: Enabled

abell@nassaucountyfl.com

Envelope Stamping: Enabled

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## Record Tracking

Status: Original

Holder: Amy Bell

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abell@nassaucountyfl.com

## Signer Events

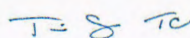
## Signature

## Timestamp

Tim Cooper

tcooper@nassauso.com

Security Level: Email, Account Authentication  
(None)



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Signature Adoption: Uploaded Signature Image

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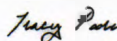
Tracy Poore

tpoore@nassaucountyfl.com

OMB Admin

Nassau County BOCC

Security Level: Email, Account Authentication  
(None)



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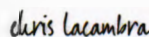
chris lacambra

clacambra@nassaucountyfl.com

OMB Director

Nassau County BOCC

Security Level: Email, Account Authentication  
(None)



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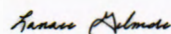
Lanaee Gilmore

lgilmore@nassaucountyfl.com

Procurement Director

Nassau County BOCC

Security Level: Email, Account Authentication  
(None)



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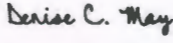
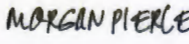
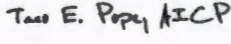
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Signer Events	Signature	Timestamp
Denise C. May dmay@nassaucountyfl.com Assistant County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)  <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 9/21/2022 8:54:24 AM Viewed: 9/21/2022 10:55:47 AM Signed: 9/21/2022 10:56:38 AM
MORGAN PIERCE mpierce@pandj.com President, Power MP Security Level: Email, Account Authentication (None)  <b>Electronic Record and Signature Disclosure:</b> Accepted: 9/21/2022 10:46:46 AM ID: e2f13b42-dfcd-45f0-82bb-7d40c1a45b57	  Signature Adoption: Pre-selected Style Using IP Address: 143.59.218.94	Sent: 9/21/2022 9:36:58 AM Viewed: 9/21/2022 10:46:46 AM Signed: 9/21/2022 10:47:06 AM
Taco E. Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)  <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	  Signature Adoption: Pre-selected Style Using IP Address: 174.211.240.95 Signed using mobile	Sent: 9/21/2022 10:56:41 AM Viewed: 9/21/2022 10:58:10 AM Signed: 9/21/2022 10:58:26 AM
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
Brian Smallwood bsmallwood@pandj.com Security Level: Email, Account Authentication (None)  <b>Electronic Record and Signature Disclosure:</b> Accepted: 9/21/2022 9:22:03 AM ID: 6739c985-e81f-4f04-a4c0-3a7bb64ac950	<div>COPIED</div>	Sent: 9/21/2022 9:37:02 AM
Clerk Admin clerkservices@nassaucountyfl.com Security Level: Email, Account Authentication (None)  <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 9/21/2022 1:20:47 PM
Procurement Staff procurementstaff@nassaucountyfl.com Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 9/21/2022 1:20:49 PM



Carbon Copy Events	Status	Timestamp
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Tim Cooper  
tcooper@nassauso.com  
Security Level: Email, Account Authentication  
(None)

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Martha Oberdorfer  
mloberdorfer@nassauso.com  
Security Level: Email, Account Authentication  
(None)

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Aida Washburn  
ai1545@nassauso.com  
Security Level: Email, Account Authentication  
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	9/21/2022 10:58:10 AM
Signing Complete	Security Checked	9/21/2022 10:58:26 AM
Completed	Security Checked	9/21/2022 1:20:57 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

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If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

#### **How to contact County of Nassau:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com)

#### **To advise County of Nassau of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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- ii. send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.